

## SECTION 3 - ROUTINE SERVICE

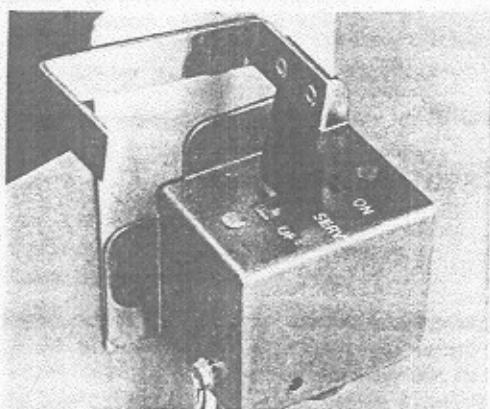
### INTRODUCTION

This section contains instructions to enable the route man to perform routine service tasks such as changing records, making collections and cleaning cabinet.

### CHANGING RECORDS

Load records as follows:

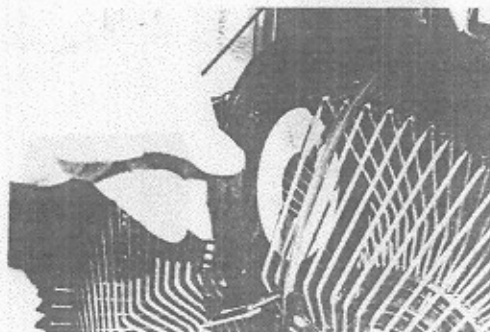
1. Unlock and open the door.
2. Move Switch to Service (Located on Control Console on upper left side of cabinet.)



3. Use scan button to position magazine slot to the left or right of the transfer arm.
4. Install record in magazine as shown.
5. Move Service Switch to ON before attempting to make selection.

#### NOTE

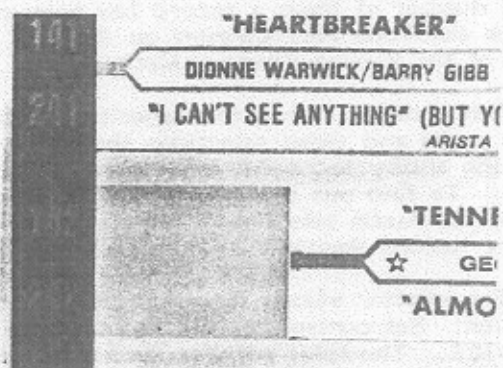
When changing records - make sure that magazine is balanced.



### CHANGING TITLE STRIPS

Each time new records are installed, corresponding title strips must also be installed. Install the title strips as follows:

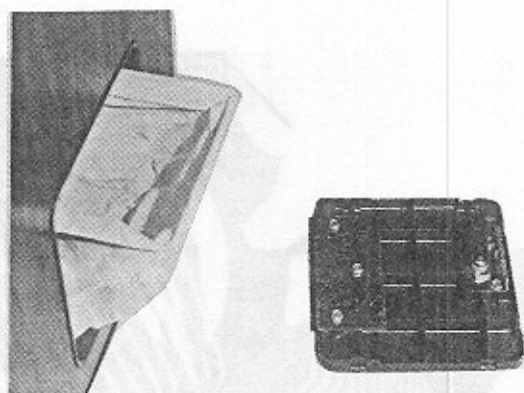
1. Open door and swing title panel down as shown below.
2. Install new title strips by sliding the strips into the open right ends of the racks as shown.



3. Check to make sure that each title strip corresponds to the correct record.

## REMOVING CASH BAG

1. Unlock cash bag door and pull door away from cabinet.



2. Slide cash bag straight out on its runners.

## READING AND RESETTING MEMOREC

The Memorec keeps a tally of the number of times each record is selected and the total number of selections made. It registers the number of selections made by the customer but not the total number of times the record has been played (i.e. the times AutoPlay chose that selection). To find the total number of times a record has been played check the Total Play Counter on the left side of the Record Changer Mechanism.

1. Since the R-89 has the capacity to play both audio and video selections the Memorec has the ability to record information about both. To find out the information recorded about the Audio selections, set the switch to the Record Position.

2. Set selector switch to LEAST POPULAR position. Set control console switch to SERVICE. The least popular record selection will appear on the left two digits of the display window labeled RECORD NUMBER. The number of times it was selected will appear on the right two digits labeled TIMES SELECTED.

3. Push and release the Memorec Advance Switch to read the next least popular record. If there are two records with the same number of selections, the lower record number will be displayed first; then the higher number.

4. To read the most popular selections, set selector switch to MOST POPULAR position. Push and release the push-button to read the most popular records.

5. The readout of least popular or most popular selections can be reset to the beginning at any time by moving the Most/Least switch to the opposite position, and then back to its original position.

6. Punch in the number of any song using the Selector Keyboard. The number you punch in will appear on the display. The number of times this selection has been chosen will appear on the display, up to 255.

7. Using the eraser end of a pencil or a similar tool, push the recessed Reset button to set the computer count back to zero.

### CAUTION

THIS WILL ZERO THE COMPUTER SO MAKE SURE THAT YOU HAVE COMPLETED YOUR READINGS.

## REPLACING LAMPS

To maintain the attractive appearance of the phonograph, replace burned-out lamps immediately.

### To Remove Fluorescent Lamps:

1. Unlock and open door. Fluorescent lamps and starters are conveniently located.
2. Remove Fluorescent tube by rotating 1/4 turn, and swing lamp out.

## CLEANING

To Clean Coinco Acceptors:

1. All plastic 3 coin acceptor

Submerge in hot soapy water, shake off excess water and let dry. Needs no lubrication.

2. Plastic and metal 4 coin acceptor.

Place in hot soapy water for about 10 minutes. Rinse in hot water and dry with air or lint free cloth. Clean stubborn areas with brush. Transfer cradle pins and bushings may be lubricated with silicone.

**WARNING**  
**NEVER USE GREASE OR OIL!**

## CABINET CLEANING

ACTION REQUIRED	PROCEDURE
1. Clean Glass	1. a. Clean all glass with a paper towel and a non-abrasive glass cleaner such as Windex. b. Dry with a clean, lint-free cloth.
2. Clean painted wood and metal surfaces	2. a. Clean all painted wood and metal surfaces with mild soap and water. <b>DO NOT USE SOLVENTS.</b> b. Apply a good quality auto or furniture wax to protect the finish.
3. Clean chrome trim	3. a. Use a damp or dry cloth to remove any dust or dirt. b. Use mild soap and water to remove stubborn deposits. Do not use strong detergents or abrasives of any kind.
4. Clean plastic trim	4. a. Wipe all plastic surfaces with a damp or dry cloth only. <b>DO NOT USE SOLVENTS.</b>
5. Clean electrical components	5. a. Clean all electrical components with a clean, dry, lint-free cloth or a soft bristled brush only.



## INSTRUCTION FOR CLEANING THE GLASS

1. Open the Cabinet.
2. Remove the Title Rack by pushing outward on the clips on each side that hold it.
3. Remove the Title Rack Block-Out panel by pushing outward on the clips on each side that hold it.
4. Clean the glass with a soft cloth that is clean and lint free. Liquid or spray glass cleaner may be used.
5. Replace the Title Rack and the Title Rack Block-Out panel.

### To Remove The Glass

1. Turn the power to the Phonograph off.
2. Open the cabinet door.
3. Remove the Title Rack and the Title Rack Block-Out panel.
4. With an associate supporting the door, disconnect the left-hand spring from the door. Remove the three screws and bracket which retain the Title Rack Housing and glass on the left side.
5. Reconnect the spring to the door.
6. Remove the screws and 2 brackets from the right hand side of the Title Rack Housing which retain the Title Rack Housing, glass and chrome-plated selector housing.
7. Remove the left and right hand Title Rack catches.

8. Remove the 18 inch fluorescent lamp.
9. Loosen by approximately 2 turns, but do not remove, the 7 screws (5 5/8 inches apart) on the surface of the bracket on which the 18 inch lamp was mounted. Also loosen the 7 screws (in line with the 7 screws above) which are located toward the door hinge approximately 1 1/4 inch from other screws.
10. Support the glass and the Title Rack Housing and remove the 6 screws and bracket on the front end of the door.
11. Carefully slide the glass out from under the Title Rack Housing and replace it with the new glass.
12. Install the 6 screws and bracket removed in step 10.
13. Tighten the 7 screws which were loosened in step 12.
14. Replace the 18 inch lamp.
15. Install the 2 Title Rack catches.
16. Install the 2 brackets removed in step 6. Make sure the cable clamp is mounted under the screw which is closest to the door hinge.
17. With the aid of an assistant remove the left hand spring from the door as in step 4.
18. Install the bracket and 3 screws removed in step 4.
19. Attach the spring.
20. Install Title Rack and Title Rack Block-Out panel.

## INSTRUCTIONS FOR REMOVING TOP DOOR PNEUMATIC SPRING

Proceed as follows:

1. Open Top Door.
2. Have an assistant hold door in open position.
3. Find picture of appropriate style spring end fitting below and follow instructions:

